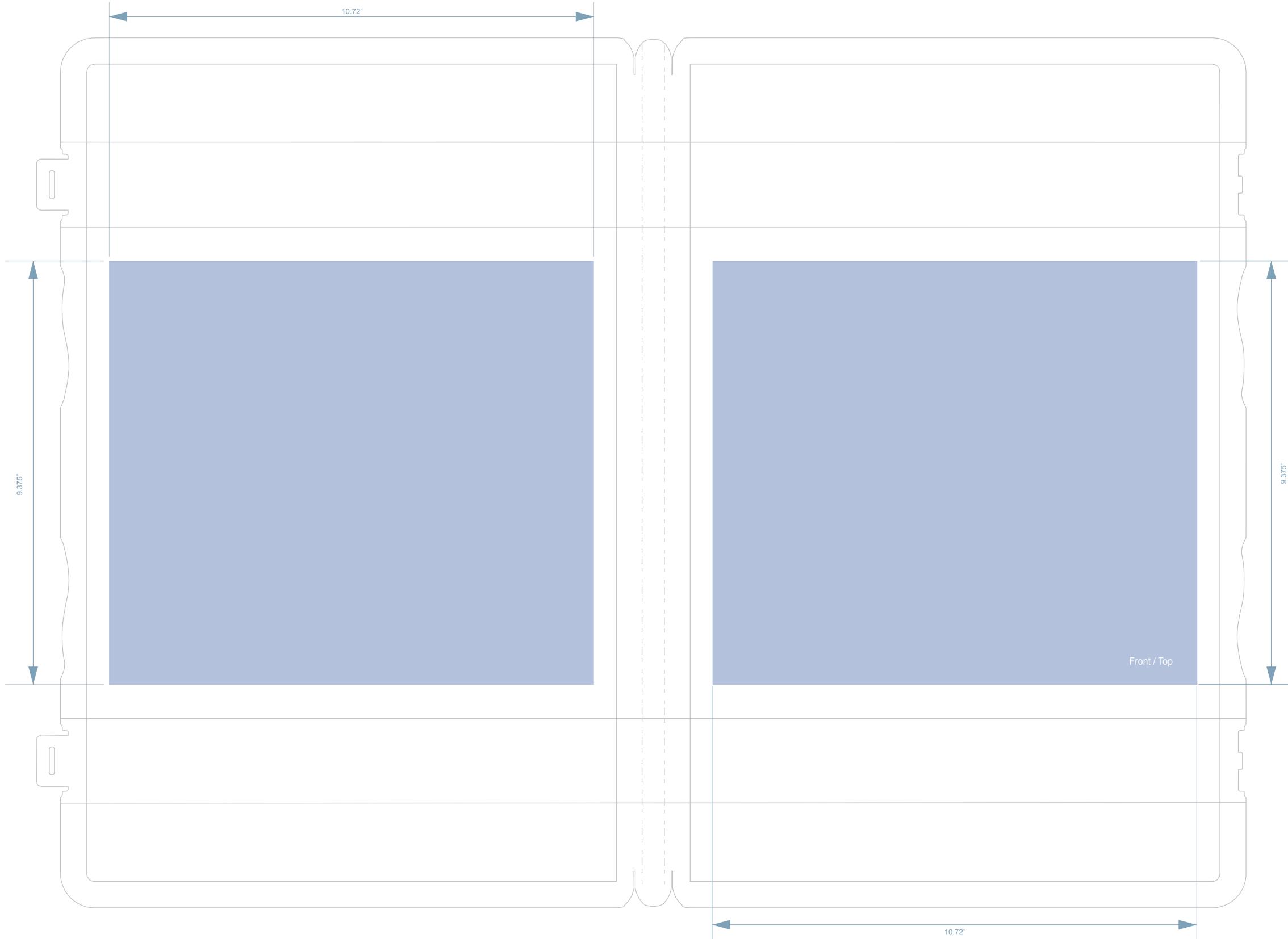


# UniKeep Presentation Binder Digital Print Template

Reference for these products: 13401, 13402, 13403, 13662, 13663, 13664, 13665, 13667, 113666  
**\*\*Additional Lead Time is Required for Tooling.**

**Please Fill-in the Following Information:**

Customer Name: \_\_\_\_\_  
 Artwork Title/Project Name: \_\_\_\_\_  
 Final Piece Quantity: \_\_\_\_\_  
 How many color: \_\_\_\_\_  
 \_\_\_\_\_ CMKY  
 \_\_\_\_\_ Pantone: \_\_\_\_\_



### Univenture PrePress File Requirements:

We accept the following file formats:

- Adobe CS5 and lower:
  - Illustrator
  - InDesign
  - Photoshop

#### Preferred Vector Formatted Files - (.EPS)

Vectors are created line art made from points which can be scaled indefinitely without degrading quality. Vectored art is the most adaptable and the **ONLY** format that can be spot color separated.

Photoshop Files (**must be layered**) and scanned images **MUST** have a resolution of at least 300 dpi. Scanned in pixel based imagery should be saved in .tif, .psd or .esp format. We cannot accept images in RGB color. Files should be set up in either CMYK or if using Pantone colors should be indicated.

Files should be submitted as **Print Ready**. Submitting incomplete files for this workflow may result in additional cost and time needed to process the electronic files for press. Manipulation of artwork files (changes, corrections, etc.) will be charged at \$125.00 per hour.

Providing **native application** files (ex: QuarkXPress), supporting high resolution files (Photoshop, Illustrator files), and fonts, will allow Univenture, Inc. to perform last minute corrections, file reprocessing, or problem solving.

If there are **clear areas** in a products art, indicate the areas with a marked **spot color** or **indicated with a note**. White should also be indicated using a marked spot color. Univenture most often uses a indicated spot green (100% Cyan and Yellow) to show where white is used in a file.

We **require** that **fonts** (Type 1 Postscript preferred) are provided with the submitted artwork. Fonts that have been converted to paths or outlined (The letter characters then become graphic shapes and do not require the fonts to be downloaded) are acceptable. Upon the need for changes however, the font will be required if Univenture, Inc is making any changes or corrections. If fonts are not provided upon the request, files requiring changes will need to be resubmitted as print ready.

Do not use any type smaller than 6 points for positive print. Used 8 point and larger for reverse or knock out type. If it can be helped, avoid reversing type from four color process. If this is not possible, outline the reverse type with black or dark color at least .010" thick to help remain uncontaminated by misregistration on press. The same goes for four color images with defined edges.

**All files that are submitted for printing must be done so using the Univenture, Inc templates to be accepted.**

For quality printing, Univenture or its affiliates hold the right to refuse art or submit suggestions for the art to achieve the best printing.

We can receive attached files via email (≤ 10MB). These files should be Zipped (PC) or Stuffed (Mac) to avoid corruption during transfer.

Art may also be received through our FTP site:

Address: ftp.univenture.com  
 User ID: univenture  
 Password: FTPuser

Please email us when copying to our FTP site so we may retrieve the files as soon as possible.

Note: FTP file transfer is limited to the amount of disk space available. If you have files over 100MB in size, we recommend sending a disk. The file transfer rate for 100MB is about one (1) hour.